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1913/14

VOL. 6.

MAY 15, 1913

NO. 2.

# Palmer College Bulletin

UNIVERSITY OF ILLINOIS LIBRARY

CATALOGUE NUMBER

1913-1914

UNIVERSITY OF ILLINOIS  
Published Quarterly

PRESIDENT'S OFFICE

ALBANY, MISSOURI



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PALMER COLLEGE BULLETIN is published quarterly by Palmer College for the purpose of furnishing items of interest regarding College affairs. Entered as second-class mail matter at the Post Office, Albany, Missouri.

## Copy

**STATEMENT OF THE OWNERSHIP, MANAGEMENT AND  
CIRCULATION**

Of the Palmer College Bulletin, published quarterly at Albany, Missouri, required by the act of August 24, 1912.

Note.—This statement is to be made in duplicate, both copies to be delivered by the publisher to the Postmaster, who will send one copy to the Third Assistant Postmaster General, Washington, D. C., and retain the other in the files of the post office.

Editor, E. A. Watkins, Albany, Mo.

Managing Editor, E. A. Watkins, Albany, Mo.

Business Manager, E. A. Watkins, Albany, Mo.

Publisher, Edward French, Albany, Mo.

Date of issue, February 15, May 15, August 15, and November 15.  
1,000 copies to the issue. E. A. Watkins, Editor.

Sworn to and subscribed before me this 14th day of March, 1913.

C. R. Whitton, Notary Public.

(Seal)



ADMINISTRATION BUILDING.

## **Calendar**

### **1913**

Tuesday, September 9, Fall Term opens. (14 weeks.) Registration Day.

Wednesday, September 10, Classes meet.

Thursday, November 27, Thanksgiving vacation begins.

Tuesday, December 2, Thanksgiving ends.

Friday, December 19, Fall Term closes.

Saturday, December 20, Christmas vacation begins.

### **1914**

Tuesday, January 6, Winter Term opens, (12 weeks) Registration Day.

Friday, March 27, Winter Term closes.

Tuesday, March 31, Spring Term opens. (10 weeks.)

Sunday, May 31, Baccalaureate Sunday and Commencement week.

Wednesday, June 3, Spring Term closes.

## **Organization**

### **Executive Board**

S. F. Peery, President  
E. A. Watkins, Secretary  
W. P. Stapleton

### **Trustees for Three Years**

J. W. Piper, President of Board  
George Hutton  
Albert Brackney  
S. M. Milholland  
W. H. Bickel

### **Trustees for Two Years**

A. S. Lynn  
E. A. Watkins  
John A. Stover  
E. F. Saunders  
Wesley Fulton

### **Trustees for One Year**

A. M. Benge  
L. E. Follansbee  
S. F. Peery  
W. P. Stapleton  
A. B. Price, Treasurer

## Faculty

(From President Watkins's Inaugural Address.)

**"The absolute necessity of consecrated Christian men and women on the Faculty as teachers is quite apparent."**

The absolute necessity of consecrated Christian men and women on the faculty as teachers is quite apparent. When we remember that every subject taught in the college curriculum, in science, philosophy, history and literature is with reference to its bearing upon almost every problem of life, political, social, economic and religious, it is of the supremest importance that the opinions of the teacher be constructive, helpful, and in harmony with an established order of things, and in harmony with those views generally accepted by the religious body of people who are in control of the institution. The college professor's opinions and beliefs become matters of public concern when they seek to destroy those ideas and beliefs that are considered fundamental by the masses of the people, when they critically and negatively attack those foundation beliefs that have been the bulwark of Christian faith through the centuries, when they are constantly aired in the class-room, and thus many times unsettle the minds of immature youth, whose habits of thinking have not become firmly established and who are unable to pass judgment upon such disputed points. Palmer College was not born in the objective case; neither will any teacher or professor become a fixture, but will be short lived, who is out of sympathy with the traditions, ideals and religious life of the institution. These disputed questions of opinion, belief and faith have not been settled, and as long as such teachings are distasteful and objectionable to student body and constituency the only safe and sane policy to pursue is to work along the lines that are acceptable, helpful and conservative.

The school will be no greater than its teaching force, and will make its impress upon humanity and influence the world only in proportion as its teachers are able to create a moral and religious atmosphere around the student body and incarnate it in the very air you breathe around the institution. Excellence and worth in an educational institution is not determined merely by its endowment, elegant equipment, influential and wealthy trustees, scholarly professors, large enrollment of students, stately and magnificent buildings and grounds. These are but the outward dress; the heart that sends life into all its parts is the teaching force. More important than its wealth and equipment is its average intelligence, and of greater consequence than its wealth and scholarship combined, is the moral and spiritual value of its teachers. Some great college president has lately said that "Men who can teach undergraduates and inspire young men with aspirations and desire to overcome are still worth more than modern equipments." Do not let us get the impression that the contemporary college is so much a matter of machinery as it is a place of teaching power. Antioch College, which our people built fifty years ago, was noted from sea

to sea in the days when she had scarcely a dollar she could call her own, but had at the head of the teaching force that immortal soul, that prince of teachers, that world-renowned educator, that sweet-spirited Christian, Horace Mann. And who has not heard the story of the question put to the immortal Garfield, when a student at Williams College, when Mark Hopkins was president, as to his best definition of a university, when he answered, "A boy on one end of a log and Mark Hopkins on the other." It will be the duplicates of Horace Mann and Mark Hopkins that will enable us to achieve our ideal and impress the world as we would desire. Palmer spirit implies first-class equipment, and demands an adequate endowment and teachers noted for their scholarship, but first and last and always she will demand and insist that the men and women who desire to be continued on her teaching force shall first possess strong personalities, Christian character, and be in thorough sympathy with all of Palmer's ideals.



GROUP OF STUDENTS AND TEACHERS.



## Prefatory

Palmer College, of Albany, Missouri, is not a new venture, but an old institution removed to a new location. The College was organized at LeGrand, Iowa, forty-five years ago, and has enjoyed a fruitful history, sending out some of the finest types of manhood and womanhood in the land. Located unfavorably, the Board of Trustees sought for several years a more suitable home for the school, and fortunately, found the most desirable location in its present comfortable and commodious quarters, in the splendid property, formerly occupied by The Northwest Missouri College, Albany, Missouri.

The College has been under the present management for two years, and the steady progress that has been made, is a source of gratification and the keenest pleasure to all friends of the institution. Words of appreciation have been heard from every direction, and the most encouraging atmosphere thus pervades every nook and corner of the stately edifice that now homes the College, loved and revered by so many interested hearts. The years that have just passd have marked many and important improvements, leading toward our ideal. The courses of study have been revised to suit the growing needs of young men and women, and the standards of scholarship have been raised, until they compare favorably with the best colleges of the Middle West.

Palmer College does not seek to become a large college or university, but endeavors to become a worthy member of that large class of "small colleges," to which all the best colleges of our State and the most of the best colleges of our country belong. The school could have no higher aim than to be a good, strong, well equipped and endowed small college, committed and dedicated, consecrated and set apart, unreservedly and unquestionably to the cause of Christian education.

While the standards of scholarship, morality and discipline have been gradually raised, the attendance has also increased. While the school was shifted from its old setting and environment a year ago, there has been an increase of attendance over last year of twenty-five per cent. The College seeks to select its student body, and does not care for students, except those who come for hard work and who are willing to help maintain its high standards, and carry out the spirit of the institution.

To meet the growing needs of the increasing student body some substantial additions have been made to the equipment. The Chemical Laboratory has been amply provided with new, and modernly constructed cabinets, equipped with individual lockers, flowing water and sewerage. Several hundred dollars have been spent in apparatus and chemicals.

The Music Department has received special attention. Four new pianos have been purchased, two practice instruments, a New Krackour

for the use of the head instructor, and a Kimball Grand for the Auditorium.

The Commercial Department has also been equipped with an ample supply of new typewriters, sufficient for all present needs.

The library has received quite a valuable addition of much-needed books, in history, literature, and miscellaneous works.

To all the old friends of the College and as many new ones as we can interest in our work, we hereby present this brief statement of the courses, advantages and opportunities, together with a schedule of prices of tuition, fees, and other expenses of the institution.

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## **General Information**

### **LOCATION**

Palmer College is located at Albany, Missouri, the county seat of Gentry County. Few towns in the Middle West are better fitted as a suitable location for an educational institution. Few towns of its size have as much wealth and activity, or as little undue ostentation. The city is located fifty miles northeast of Saint Joseph, on the main line of the Burlington Railroad running from Des Moines and Chariton, Iowa, to Saint Joseph, and connected with the main line of the Wabash, from Saint Louis to Omaha, by special hack line, which meets all trains at Evona, three miles south of Albany, and also connects with the Wabash at Darlington, four miles west, by the Burlington. Students coming from the north can reach Albany either by the Great Western Railroad, connection at Conception to the Wabash, or by the Saint Joseph and Creston line of the Burlington, connecting at Marysville with the Wabash, or via Omaha by the Wabash, or by the Burlington from Des Moines, via Osceola and Leon, Iowa. Those coming from the east can reach Albany via any connecting lines of the Burlington north, or from any connecting points on the Wabash, as Pattonsburg, Chillicothe, and Saint Louis. Those coming from the south may reach us via connecting points on the Wabash, or via Kansas City and Saint Joseph over the Burlington. Those coming from the west will also reach us by Kansas City and Saint Joseph by the Burlington.

No college town west of the Mississippi offers a more attractive atmosphere and location for families, who wish to locate near some educational institution, for the purpose of educating the children, than

presents itself in the home of Palmer College, Albany, Missouri. This strategic point was selected, not only because it is so easily reached from all points, especially throughout Iowa, Kansas, and Missouri, not because it stands practically in an unoccupied territory, as regards Christian Colleges, but largely because of the merits of the city itself, as a suitable place to train young men and women for the responsible duties of life. Albany has neither the disadvantage of the large city nor the small town, and thus is an ideal college town. Its population is over 3,000, and composed of as substantial a class of citizens, with as little of the objectionable and undesirable elements, as can be found in this section of the Mississippi Valley. Ample provision has been made for satisfying the different shades of belief and tastes, in the Methodist Episcopal, North and South Churches, the Disciple or Church of Christ, two Baptist churches, and the College Church, or The Christian Church. The town points with pride to its finely equipped and well-stocked stores of merchandise, of every description, dry goods, hardware, clothing, furniture, drugs, farm implements, notions, meat markets, groceries, lumber, etc., its two first-class hotels, flour mill, three good banks, a handsome courthouse, a splendid high school building and grade school property, an up-to-date telephone system, a fine Carnegie Library, and a large number of magnificent residences and homes. A salubrious climate, an intelligent, cultured, religious, and hospitable community, a flourishing city with the most healthy college atmosphere, invite the homeseeker, and challenge the attention of careful fathers and mothers, and considerate young men and women.

## INFLUENCES

Albany, Missouri, lays claim to being one of the cleanest little cities in the Middle West. It is entirely free from saloons, and has been for a number of years. There is no possibility or probability of their returning, as at a recent election, the temperance sentiment of the town carried the day by a vote of four to one in favor of a clean city. There is no foreign element in the town, and all the citizens are thoroughly in sympathy with the College. The school is distinctively a Christian institution, Christian in motive, atmosphere, purpose, and aim, standing always, unreservedly, and uncompromisingly for the highest type of Christian culture.

The institution is in no sense sectarian. No instruction is given, or requirement made, in the interests of any one denomination. Every student is required to attend the chapel exercises, Sunday school and morning worship, on Sunday, and the larger part of the students attend the young peoples' meetings, and Sunday evening services. All students are encouraged to attend the midweek prayer meetings, held in the churches, and all other religious gatherings. The whole atmosphere of the institution is characterized by the Christian spirit.



PRESIDENT'S OFFICE.

## CONTROL

The College is controlled by the Christian Church, through a Board of Trustees, consisting of fifteen members, elected by the Iowa State Christian Conference. The institution is not controlled by, or related in any way to the religious body of people known as "Disciples of Christ," or "Church of Christ," sometimes called "The Christian Church."

## BUILDINGS AND GROUNDS

The College is located on a beautiful campus of ten acres, on the crest of College Hill Addition, in the northeast quarter of the city. The campus, which can not be surpassed for natural beauty, rolls in every direction from the highest point in the center of the grounds. A traveler said, "It is the most beautiful college campus I ever saw." Artistically seated on the brow of College Hill is the large Administration Building, from which the beholder can look away for twenty miles over one of the prettiest stretches of country upon which the eye could feast.

There is one large building in which all the work of the school is conducted, thus insuring convenience and saving of time, providing ample room and facilities for taking care of present needs. The building is modern in all its appointments, equipped with steam heat, electric light, fire-hose protection on every floor, bathrooms, toilets and lavatories, hot and cold water on every floor—a complete water system throughout. The structure, built of first-class pressed brick, trimmed in stone, with three stories and a basement, with all good, strong, center walls, and a slate roof, is 125 feet long and 84 feet wide, with a large Auditorium 81 feet long by 43 feet wide.

The Auditorium will seat between five hundred and eight hundred people. The recitation rooms are all light and airy, seated with comfortable recitation chairs. Through the building from the west entrance to the chapel door extends a wide corridor, well lighted and heated, and from the south entrance another wide corridor, extending to the main corridor and directly to the stairway. The President's Office is immediately on the left of the south entrance, and the Dean's Office is on the right. The property is valued at \$100,000.

## EQUIPMENT

The equipment of the College is adequate to all the needs of an undergraduate institution. We do not claim to do university work, and thus do not need the elaborate equipment necessary for such work. The Library is located in the northwest room on the first floor, and is supplied with a good selection of such reference books as are needed. The professors and the President have their private libraries in their respective rooms, and students have access to these, under certain regulations. There is also a fine Carnegie Library in the city, to which the students have access at all times.

The Music Department offers superior advantages, with a first-class equipment of new pianos of standard makes.

The Laboratories have been recently refurnished with new cabinets, lockers, and equipped with electric light and an up-to-date water system, with sewerage. A fine supply of necessary apparatus and chemicals has been provided in the last year. This department is thoroughly equipped with new and modern apparatus necessary for all courses offered.

The Physical Laboratory occupies a south basement room, well lighted and ventilated, and is well equipped for all sorts of demonstrations and experimental work.

The Commercial Department is fitted with all necessary apparatus for doing the work in the courses offered. Desks, tables, typewriters, and such other accessories as will add to the efficiency of the department have been provided.

The College owns and operates its own printing plant, which enables the institution to provide all necessary printed matter, at the minimum expense, and at the same time provide some helpful employment for needy students.

Regular literary societies are maintained by the students, under the supervision of a member of the faculty. Credit on a full course is given for faithful work here, and no student is granted a diploma or certificate of standing, without performing at least one literary task per term, before the society or in chapel exercises. Those who do not unite with the societies for regular work will have to appear once a term in the regular chapel meeting. The students have provided and furnished a suitable hall on the third floor for this work.

A large room in the basement affords ample opportunity and provision for physical culture classes. Apparatus necessary has been provided. The Athletic Field, belonging to the College, provides ample room for all outdoor sports, as baseball, tennis, and basket ball.

During the past year a department of Domestic Science and Art has been added. The Old Literary Hall on the third floor has been equipped and furnished with all necessary tables, machines, and cabinets for the work in art and handcraft.

For the work in Domestic Science a room has been fitted up in the basement, equipped with all necessary apparatus. The room is lighted with electricity and ventilated with large windows, which makes it cheerful and homelike.

A one-year course in Agriculture will be offered in 1913-1914. A large plot of ground has been arranged for experimental purposes, illustrating methods of preparing seed beds, soil treatments, variety tests, etc. The course is designed to meet the needs of farmer boys and girls who desire a practical knowledge of the science of agriculture, and the public-school teachers, who desire to teach the subject in the public schools.

## Instruction

(From President Watkins's Inaugural Address.)

### ITS INSTRUCTION.

If the question of teaching power and force is carefully safeguarded the item of instruction will take care of itself. While every subject taught is given its bearing, either direct or indirect, upon the great problems of life, political, social and religious, and while we recognize that all these have a certain value for the development of Christian culture, yet the chief justification for the existence and support of Palmer College is that the Bible as a textbook has a very large place in a sense and measure not found in the state schools in its courses of instruction. We believe at Palmer that no student can claim to have a liberal education who has not had a thorough course in Bible study, as well as in English, mathematics, science and languages. In other words, no one can claim to be cultured and educated who does not have a good working knowledge of the English Bible, which Queen Victoria said was the "secret of England's greatness," and which Huxley said was "The Magna Charta of Human Rights." We believe that biblical truths are at the very basis of every branch of learning. Its greatest devotees have been the greatest intellects of the ages.

The people called the Christian church have always been a Bible people. We have always refused to express our views of disputed points of doctrine except in scriptural terms. We have claimed for one hundred years that "the Bible is our only creed." In harmony with the spirit and genius of our movement Palmer must give the Book first place, if it is worthy of the name Christian college. We must teach it in every full course that no boy or girl may go from these sacred halls with a diploma that does not represent a thorough course in the Bible study. And when I say "Bible study" I mean a careful, intelligent study of the book, with the same application, the same thoroughness that we would apply to the study of science, literature or mathematics. I contend that a Bible should be studied as it is; that a class of undergraduates are incompetent to inquire into the date of authorship, composition and style until they have had a thorough course in the Book as they found it. The material must be studied as it lies, until the student has mastered the Book as a whole. Palmer does not presume to be able to enter intelligently into a "critical" and "analytical" study of disputed points of authorship, composition and history until the pupil knows and masters the Book as he finds it. Such questions are university subjects, and do not lie within the province of the undergraduate course.

## **Lectures and Entertainments**

Chapel exercises are conducted three times per week, on Monday, Wednesday and Friday, at which time some member of the faculty conducts a devotional exercise, or gives a lecture on some religious or moral problem. The pastors of the churches of Albany are often asked to speak to the student body in these meetings. Representative men stopping in the city are often invited to give addresses to the young men and women upon the various topics of general interest.

The College conducts a regular Lecture Course each year, giving the students an opportunity to hear some of the best talent on the American Lyceum platform. The Music and Expression Departments give a number of free recitals and entertainments during the year, which are open to all students.

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## **Literary Society Work**

Students doing full literary society work throughout the year are given credit for one-third unit, or one term's work in a single subject. All students receiving Certificate or Diploma must give at least one literary number each term, whether members of the Society or not.

## **Room and Board**

Ample provision has been made for rooming and boarding the students by the management of the College and the citizens of Albany. There are a limited number of dormitory rooms on the third floor of the Administration Building, which are used by the girls. The citizens of Albany have built homes which are large and commodious, and are prepared to room the College students. Rooms convenient to the College can be had at from 50c to \$1 per week. Students will furnish their own linen, oil, towels, soap, and such other articles as will add convenience and comfort.

The College students operate a Boarding Club, in the College Dining Room, in the basement, under the supervision and direction of the President of the institution. Here students and teachers secure their board at the lowest rates.

## **OPPORTUNITIES FOR SELF-SUPPORT**

The College gives every possible encouragement to young men and women, who are entirely dependent upon their own efforts for their expenses. There is but little excuse, in this age, for any young person with good health failing to secure a good education. Very seldom has a good student, with good character, regular habits, etc., been compelled to leave college because of a lack of means. Many students pay a part and some pay all their expenses by working around the College and about the city, at such tasks as are available. There are always a limited number of opportunities for employment during spare hours, including Saturdays, in the offices, stores, places of business, and in homes, firing furnaces, cutting wood, mowing lawns, caring for the stable, and the many other tasks that are always open to the energetic and industrious student. While the management does not guarantee any positions of this kind, every effort will be made to encourage students who desire to pay a part of their expenses in this honorable way. The student who has the right kind of ambition, always finds the job he needs.

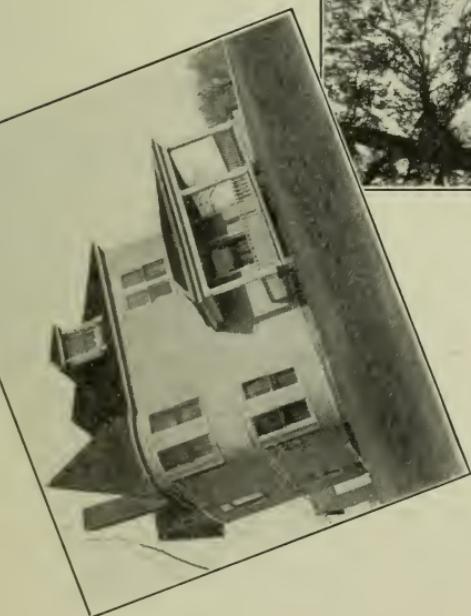
## **SCHOLARSHIPS**

Palmer College offers a scholarship to each of the graduating classes in the high schools of Gentry County, which conduct three or four year courses; to the high schools of the following cities, Bethany, Grant City, King City, Stanberry, Pattonsburg, McFall, New Hampton, Union Star, and Mount Ayr. A scholarship is also offered to each of the Iowa conferences and the North Missouri Conference.

PRES. WATKINS HOME.

THE HOLDEN HOME.

PROF. HORNBAKER HOME.



The high school scholarships are awarded on the basis of character and scholarship, to the best student of the graduating class, providing his rank in scholarship is based on at least a general average of not less than 90 per cent. Such scholarship is to be awarded only to students of good habits, who are free from the use of tobacco in any form, and other questionable practices, with a clear record during the course.

The conference scholarships are to be awarded to young men and women, who by a vote of the conference have gained the prize for the most active Christian work, during the year. This offer is not made to students already in the College, but to induce the attendance of students from the churches.

The scholarship is good for one year only, and exempts the holder from the payment of tuition, but not from incidental, registration, laboratory, and other fees.

The student forfeits the scholarship, if he fails to maintain a satisfactory standing in class work and general deportment.

The College reserves the right to reject students who have been awarded scholarships, when, in the judgment of the management, the required standards have not been reached.

## PRIZES

The President of the College offers a prize of ten dollars to the young man or woman who wins the Oratorical Contest, to be held during Commencement Week. Only members of the Literary Society are eligible to compete for this prize, and only students making good records in scholarship and deportment may compete for the prize. The orations must not exceed 1,500 words, and must be submitted to the faculty at least three weeks before Commencement.

The Literary Society offers a prize of \$10 to the student winning the society contest for the best original composition of not more than 2,500 words, to be awarded on the second Friday night of the Spring Term. The same conditions apply to contestants for this prize as for the oratorical contest.

The Music Department offers a gold medal, known as the "Garrett, Bishop Medal" for the highest standard work in Piano music, to be awarded by a special committee appointed for the purpose.

## REGULATIONS

The government of the College is conducted by the President and Faculty, under the authority and with the cooperation of the Board of Trustees. Good discipline is fundamental to the very existence of a good college. There can be no intellectual, moral, nor spiritual development without it. The institution seeks to maintain high stan-

dards of regulation and discipline, by placing such restraints about the students as are for their best interests, as well as that of the school. The College assumes the student to be truthful and honorable until his conduct proves otherwise.

The act of registration is an acknowledgment on the part of the student that he is willing to obey the rules of the College. Parents send their children to such institutions, that they may develop into honorable men and women. Character is to be the goal always, and numbers a secondary consideration. This end will always be kept before the student by the Faculty, and to accomplish this object there must be a wholesome moral and religious sentiment among all the students; therefore, when any student by continued neglect of duty, ceases to receive benefit from his or her connection with the College, and by precept and example injures others, he will be asked to sever his connection with the institution, and his parent or guardian will be asked to remove him. Some of the more important regulations are given below. Such additional provision for student government will be made from time to time as the conditions and necessity demand.

Students are under College discipline from the time they register until regularly dismissed.

Unless otherwise stated, it is assumed that the students enter for the entire school year.

Morning chapel exercises are an essential part of the College course. Every pupil is required to attend, unless especially excused.

Resident and boarding students alike are amenable to College authority, whenever any deportment reflects discredit upon the institution, regardless of whether parents give their consent or not.

Dancing, card playing and other questionable amusements dissipate the student's energies and can not be indulged, without a serious waste of time, and thus can not be allowed.

The use of tobacco, in any form, is positively forbidden.

The use of intoxicants in any form, or the aiding of others to such, severs the student's connection with the College.

Students are forbidden to have firearms of any kind in their possession.

Every student is expected to select some church, and attend Sunday School and morning worship regularly. Students coming from Christian Churches will be required to worship with the College Congregation.

No person will be admitted to any class, until the College records show him entitled to such membership.

No organization, club or society can be formed, without the consent of the Faculty.

Quiet must be maintained in the halls, at the entrance doors, and about the building, and no loitering or loud talking will be allowed.

Young women are allowed to receive calls from young men only in the parlors of the homes in which they room, or the students' parlor at the College.

All evening programs and entertainments close at 10 o'clock. The lights of the building are turned off at 9.45 p. m.

Students are not allowed to loiter about the business places or post office, during study hours, and boarding students must secure permission from the President, dean, or lady principal, whenever they desire to go down town during study hours.

Students are not allowed to congregate in each other's rooms, or visit each other, without permission from some member of the Faculty.

Books are secured for the students by the various teachers. These are ordered direct from the publishers, and sold to students at first cost. Thus, a deposit covering the cost of books must be made, before they are ordered. ABSOLUTELY NO CREDIT WILL BE GIVEN FOR BOOKS.

Students are responsible for any damage done the College property or equipment, and for breakage while in charge of equipment, and no grades will be given until all such bills are adjusted.

No grades will be given until all tuition and other fees are paid.

### RECITATION AND STUDY HOURS

Study Hours: From 7 a. m. to 12 m., and from 1 p. m. to 4 p. m.

Night Study Hours: Begin at 6.45 and continue until students retire for the night.

Recitations: Begin at 7.45 a. m. and continue until 12 m., and from 1 p. m. to 4 p. m.

### SOCIAL HOURS

Social hours from 7 p. m. to 9.45 p. m. on Friday night, to those attending the literary society meeting.

From 3 p. m. to 5.30 p. m., Saturday and Sunday afternoons, with permission to attend church services on Sunday evening, returning immediately to the room at the close of the service. Any abuse of these privileges will forfeit them to the students offending.

### CLASS REGULATIONS

A daily record is kept of each pupil's attendance and class work. Tests are held at stated periods during the term. Final examinations are given at the end of the term. The general average, based on all these points, will determine the term grade.

Class sessions are 45 minutes long. Every unexcused absence from chapel or class session is counted as a mark toward the ten making a demerit.

Students making a general average of 75 per cent for the term will be passed. No record will be made of anything below this. Class work will count for two-thirds, in making up the grade.

## DEMERITS

Demerits are given for unexcused absence from class, chapel exercise, or any required work of the College, and for violation of rules and regulations for the government of the school. Ten demerit markings constitute one demerit. A demerit takes 5 per cent from all the grades made by the student during the term. Three demerits sever the student's connection with the school.

## SUGGESTIONS

On arriving in Albany, come direct to the College office, before making any arrangements for board or room. Leave baggage at railroad station, until room and board have been secured.

Plan to arrive in ample time to make all arrangements, and be ready for the first class session of the term.

If students are coming from another college, bring letters of honorable dismissal and such grades and credits as may have been won.

If coming from high schools, bring certificates of standing, giving grades, number of hours work done, and record of deportment.

The institution seeks to have a select body of students, and is anxious to have only those who are honest and upright, and deeply in earnest.

Funds to meet incidental expenses should be deposited at once in one of the banks. No money can be advanced to students, nor articles purchased for them unless deposits are made for this purpose.

## A UNIT DEFINED

A "unit" means a subject of study pursued through a session of thirty-six weeks, recitation periods being not less than forty-five minutes in length, and class sessions being held not less than five times per week. On an average a full year's course should represent four units of work, or four studies pursued throughout the year, as indicated above.

## DEGREES CONFERRED

The general policy of the College is to confer honorary degrees, only in rare instances.

Scholastic degrees are conferred only upon those completing the full four-year Collegiate course, as outlined in this catalogue.

The College offers three courses, leading to the Bachelor of Arts

Degree, in Literature, Science, and Education attested by a suitable diploma. Sixteen units are required for graduation.

Diplomas are given for a complete course in The Academy, Piano, Voice, or Expression, but after 1913, no degrees will be conferred.

Certificates will be issued for the completion of the shorter courses, in Commerce, Domestic Science, and Art, Teacher's Piano Course, three-year Biblical Course, and two-year Teacher's Course.

# **COLLEGIATE DEPARTMENT**

## **Collegiate Department**

### **REQUIREMENTS FOR ADMISSION**

Fifteen units of preparatory or academic work are required for admission to the Freshman Class of the College. Admission to the Freshman Class is subject to the Fall Term probation. Students seeking such admission should be able to present a certified statement from the superintendent or principal of the high school or academy from which they come, giving the subjects pursued, the number of hours of recitation, the total number of hours in each subject for the year, the amount of laboratory work in each subject, and the name of texts used.

Students who are deficient in requirements can find suitable classes in our Academy or Preparatory School for removing the conditions.

Candidates for admission who are unable to present acceptable certificates covering entrance requirements, may gain entrance credit by passing examination in each subject for which he or she has not been certified.

The following subjects must be offered, without conditions, for college entrance.

English, 3 units.

Mathematics, 3 units.

Foreign language, 2 units.

Science, 1 unit.

History, 1 unit.

**Electives** from which the other five units may be chosen.

Modern language, 2 units.

History, 1 unit.

Science, 1 unit.

English, 1 unit.

Bookkeeping, 1 unit.

Domestic Science and Art, 1 unit.

Manual Training, 1 unit.

Agriculture, 1 unit.

### **OUTLINE OF ENTRANCE REQUIREMENTS**

#### **ENGLISH**

Three units in English must be offered:

1. One unit in Rhetoric and Composition.
2. One unit in English and American Literature.
3. One unit in English Classics.

The Classics prescribed must be selected from the following groups:

1. For study and practice: Shakespeare's *Macbeth*; Milton's *Lycidas*, *Comus*, *L'Allegro*, and *Il Penseroso*; Burke's *Speech on Conciliation*, or Washington's *Farewell Address*, and Webster's *First*



FROM THE KODAK.

*Bunker Hill Oration; Macaulay's Life of Johnson or Carlyle's Essay on Burns.*

II. For Reading:

Group 1. (Two to be selected) : Shakespeare's *As You Like It*; *Henry V*; *Julius Cæsar*; *The Merchant of Venice*; *Twelfth Night*.

Group 2. (One to be selected) ; Bacon's *Essays*; Bunyan's *Pilgrim's Progress*, Part I; Addison's *Sir Roger de Coverly*; Franklin's *Autobiography*.

Group 3. (One to be selected) ; Chaucer's *Prologue*; Spenser's *Faerie Queene* (selections); Pope's *The Rape of the Lock*; Goldsmith's *The Deserted Village*; Palgrave's *Golden Treasury*, (First Series) Books II and III, with especial attention to Dryden, Collins, Gray, Cowper, and Burns.

Group 4. (Two to be selected) ; Goldsmith's *The Vicar of Wakefield*; Scott's *Ivanhoe*; Scott's *Quentin Durward*; Hawthorne's *House of Seven Gables*; Thackeray's *Henry Esmond*; Mrs. Gaskell's *Cranford*; Dicken's *A Tale of Two Cities*; George Eliot's *Silas Marner*; Blackmore's *Lorna Doone*.

Group 5. (Two to be selected) ; Irving's *Sketch Book* (selections) ; Lamb's *Essays of Elia*; DeQuincy's *Joan of Arc* and *The English Mail Coach*; Carlyle's *Heroes and Hero Worship*; Emerson's *Essays* (selected) ; Ruskin's *Sesame and Lilies*.

Group 6. (Two to be selected) ; Coleridge's *The Ancient Mariner*; Scott's *The Lady of the Lake*; Byron's *Mazeppa* and *The Prisoner of Chillon*; Palgrave's *Golden Treasury* (First Series), Book IV, with especial attention to Wordsworth, Keats and Shelley; Macaulay's *Lays of Ancient Rome*; Poe's *Poems*; Lowell's *The Vision of Sir Launfal*; Arnold's *Sohrab and Rustum*; Longfellow's *The Courtship of Miles Standish*; Tennyson's *Lancelot and Elaine*, *The Passing of Arthur*, *Gareth and Lynette*; Browning's *Cavalier Tunes*, *the Lost Leader*, *How They Brought the Good News from Ghent to Aix*, *Evelyn Hope*, *Home Thoughts from Abroad*, *Home Thoughts from the Sea*, *Incident of the French Camp*, *The Boy and the Angel*.

## MATHEMATICS

Three units required.

1. A thorough knowledge of elementary algebra through simple quadratics. One unit.

2. Plane Geometry. A full year must be spent in some standard text. A part of the year should be spent upon the applications of Algebra to Geometry, and of Geometry to Algebra.

3. One half year should be spent in the study of Algebra, after the work in Elementary Algebra and Geometry, completing the text beyond progressions. One-half unit.

4. Solid Geometry should cover a full half year's work, in order to be acceptable. One-half unit.

## LATIN

Four units in Latin must be offered for entrance to Classical Course.

1. The work included in some standard first Latin book.
2. Four Books of Cæsar's Gallic War with composition at least one-fifth the periods.
3. Cicero, six orations including the Manilian Law, with prose composition based on the text.
4. Vergil, six books of the *Æneid* with prosody.

## GREEK

Students desiring the regular Classical or Literature Course must be able to offer two units in Greek.

1. Elementary Greek, including the work offered in some standard text. One unit.
2. Xenophon: *Anabasis*. Books I—IV, with exercises in composition based on the text. One unit.

## GERMAN

For entrance to either the course in Science or Education, two units in German may be offered.

1. A careful study of some standard text, including the elementary and essential principles of the language, with the reading of seventy-five to one hundred and twenty-five pages of easy prose. One unit.
2. Prose composition and grammar; the reading of two hundred to two hundred and fifty pages of literature in the form of easy stories and plays. One unit.

## FRENCH

Two units of French may be offered for entrance to the Science or Education courses.

1. A careful study of essentials of grammar as found in some standard text: reading of one hundred to one hundred and fifty pages of easy prose. One unit.
2. Prose composition and grammar; reading of two hundred to three hundred pages of easy stories and plays. One unit.

## HISTORY

One unit of Ancient History is required for entrance to any of the three courses offered. Two additional units selected from those outlined below may be offered for entrance.

1. General History: A course based on some standard text covering a full year's work, including at least, Medieval and Modern History. One unit.

2. American History: Course accepted when based on some standard text, covering a full year's work, with supplemental reading, and notes taken from original sources. One unit.

3. English History. Course accepted when based on Montgomery's text or other standard text of equal scope. Must include a full year's work. One unit.

## SCIENCE

For the required unit in Science, chemistry must be offered for the Science Course. For the Classical and Education Courses any one of the following may be elected. Students pursuing the Science Course should elect physics.

1. Chemistry with laboratory work. One unit.
2. Physics with laboratory work. One unit.
3. Botany with laboratory work. One unit.
4. Physiology. One-half unit.
5. Physiography. One-half unit.
6. Zoology. One-half or one unit.

## REQUIREMENTS FOR BACHELOR OF ARTS DEGREE (A. B.)

16 units required.  
8 units elective.

### In Literature. (Classical Course)

#### Absolute requirements. .

##### Freshman.

Latin I.	One unit	(4)
Greek I.	One unit	(4)
English I.	One unit	(4)

College Algebra I.

Trigonometry I. and Analytics I. One Unit (4)

##### Sophomore.

Greek II.	One unit	(4)
English II.	One unit	(4)
History I.	One unit	(4)
Chemistry I, or	Biology I.	One unit (4)

### **Junior Electives.**

4 units to be elected.

English Bible I.	One unit	(4)	(Required)
Psychology I.	One unit	(4)	
Geology I.	Two-thirds unit.	(4)	
Astronomy I.	One-third unit.	(4)	
English III.	One unit	(4)	
Sociology I.	One unit	(4)	
University Physics I.		One unit	(4)
Mathematics, II.	One unit	(4)	

### **Senior Electives.**

Philosophy I.	One unit	(4)	
Logic I.	Two-thirds unit	(4)	
Ethics I.	One-third unit	(4)	
Political Economy	One unit	(4)	
Modern Language I.	One unit	(4)	
English IV.	One unit	(4)	

## **REQUIREMENTS FOR BACHELOR OF ARTS DEGREE (A. B.)**

### **In Science**

(Scientific Course)

16 units required for graduation, 8 of which may be elective.

### **Absolute Requirements.**

#### **Freshman Year.**

Chemistry I.	One unit	(4)	
English I.	One unit	(4)	
College Algebra I	Trigonometry and Analytics,	One unit	(4)
Zoology or Biology I.	One unit	(4)	

#### **Sophomore Year.**

Calculus I.	One unit	(4)	
History I.	One unit	(4)	
University		(4)	
Physics	One unit	(4)	
English II.			

### **Junior Electives.**

Four to be elected.

English Bible I.	One unit	(4)
(Required)		
Psychology I.	One unit	(4)
Geology I.	Two-thirds unit	(4)
Sociology I.	One unit	(4)
Astronomy I.	One-third unit	(4)
English III.	One unit	(4)

### **Senior Electives.**

Four to be elected.

Logic I.	Two-thirds unit	(4)
English IV.	One unit	(4)
History of Civilization I.	One unit	(4)
Ethics	One-third unit	(4)
Political Economy I.	Two-thirds unit	(4)

## **DESCRIPTION OF COURSES OF INSTRUCTION IN COLLEGIATE DEPARTMENT.**

### **Mathematics.**

The importance of developing the reasoning powers is ever before the teacher of this department. The strengthening of the memory may be accomplished in other departments, where there is ample opportunity for committing the work, but here the memorizing of rules, formulas, and propositions is reduced to a minimum, and is required only where it is deemed necessary for the mastery of the subject.

**I. College Algebra:** Selected portions of the subject and elementary theory of equations:

Hawke's Advanced Algebra. Fall term; four hours per week.

**I. Trigonometry:** Lyman and Goddard's Plane and Spherical Trigonometry:

Winter term; four hours per week.

**I. Analytic Geometry:** The straight line, the conic sections, and discussion of the general equation of the second degree.

Spring term; four hours per week.

**I. Calculus:** Differential and Integral, with applications to Geometry and to Mechanics:

Granville's Differential and Integral Calculus. Fall, Winter and Spring terms; four hours per week.

**I. Surveying:** Field work and emphasized and complete notes required: Fall term; recitation three hours per week.

## ENGLISH LANGUAGE AND LITERATURE.

**I. College Rhetoric:** A careful review of the fundamental principles of composition and rhetoric, including advanced work in Description, Narration, Exposition, Argumentation and Persuasion, co-ordinated with daily recitations, lectures, and frequent original written exercises. Required of all Freshmen. Fall, Winter, and Spring terms, four hours.

**II. Nineteenth Century Literature:** A study of the leading writers and movements of the century. Selections from Cowper, Coleridge, Gray, Burns, Goldsmith, Shelley, Keats, Byron, Wordsworth, Tennyson and Browning are studied and discussed in class. Collateral reading from the leading prose writers will be required. Outlines and original work required. Fall, Winter, and Spring terms; four hours.

**III. Oratory:** A companion course to that of the School of Expression:

Texts: Sear's History of Oratory; Webster's Bunker Hill Oration, Lincoln's Gettysburg speech, selections. Orations written and delivered. Fall term; five hours.

**III. Debate:** A study striving after logical analysis of thought and arrangement:

Texts: Foster's Argumentation and Debating; Webster's Reply to Hayne, Burke on Conciliation. Selections. Written and Extemporaneous Debates required. Winter term; four hours.

**III. The Essay:** An investigation of the purpose and style of the essay:

Lamb's Essays of Elia, Emerson's, Macaulay's, Francis Bacon's Essays. Outlines and original productions required. Spring term; five hours.

**IV. Journalism and Authorship:**

- I. The Newspaper,
- II. The Magazine,
- III. Book Making.

An analysis of the Spirit and Task of the Writer both as an index to, and a Molder of public sentiment:

Texts: Journalism in the United States (Hudson), The American Newspaper (Rogers), the Making of a Journalist (Ralph), The Art of Newspaper Making (Dana).

Current selections, outlines and original productions on assigned topics.

The following may be elected in senior years:

**IV. Historical English:** A study in the development of the English Language and Literature, including a careful analysis of the earliest forms, and tracing the growth of the language through the different developmental periods, from the Anglo-Saxon to present. Twentieth century writing. Essays, reviews, and lectures. Fall and Winter Terms; four hours.

**IV. Literary Criticism:** A study in the fundamental principles

governing the productions of the various representative authors in the different periods of literature. Reviews, tests, and essay work required. Spring Term; four hours.

### ENGLISH BIBLE.

I. English Bible: A course complementary and consecutive to English Bible I, in Academic Course, which preliminary course should be taken before this advanced work is attempted. The object of the course is to lead the student to an intelligent and sympathetic appreciation of the literature, history, and fundamental moral ideals of the Old and New Testaments. Required of all students taking a degree. Original outlines, required. Fall, Winter, and Spring terms; four hours.

### LATIN LANGUAGE AND LITERATURE.

I. a—Livy: Translations and contemporaneous history notes: Book XXI and Prose Composition. Fall Term; four hours.

I. b—Horace: Selections from Odes and Epodes and Principles of Latin Poetics:

Winter term; four hours.

I. c—Tacitus: Agricola and Germania and notes on the ancient Germans in their relation to civilization:

Spring Term; four hours.

II. Elective: Latin Comedy, Pliny the Younger, and Annals of Tacitus or Plautus:

Throughout the year; four hours.

### GRECIAN LANGUAGE AND LITERATURE.

I. Anabasis: Translations, Grammar and Prose Composition: Books I, II. Fall, Winter, and Spring terms; four hours.

II. Xenophon: Memorabilia and Prose Composition: Fall term; four hours.

IV. Lysias (or Homer): Selected Orations:

Winter term; four hours.

Plato: The Apology and Crito. A study of Greek Philosophy: Spring term; four hours.

III.—New Testament Greek: A careful study of the various books of the New Testament, including the Epistles to the Romans, Ephesians, and Philippians. Fall, Winter and Spring terms; four hours.

### MODERN LANGUAGES.

#### German.

I. German: Classics and literature:

Lessing's Mina von Barnheim, Schiller's Maria Stuart, or some other texts of equal length and difficulty. Fall term; four hours per week.

**The German Novelle:** A careful study of some representative German novels:

Freytag's Soll and Haben, Scheffel's Ekkehard, or some other texts of equal rank. Winter term; four hours per week.

**German Lyric:** A study of the lyrics of Goethe, Schiller, Heine and Uhland:

Spring term; four hours per week.

**II. Schiller:** Study of the life and works of Schiller:

Fall term; four hours per week.

**Goethe:** Study of the life and works of Goethe:

Winter term; four hours per week.

**Lessing:** Study of the life and works of Lessing:

Spring term; four hours per week.

### French.

**I. First Year:** Grammar and elementary composition:

Fraser and Squair's French Grammar. Oral practice and easy conversation. Fall term; four hours per week.

**First Year:** Grammar and composition. Introduction to easy prose: Winter term; four hours per week.

**First Year:** Grammar and composition with various selections of prose reading matter:

Spring term; four hours per week.

**II. Elective:** In Junior year of Scientific and Teacher's Course.

### Spanish.

**I. Spanish:** An elective Course in both Practical and Classical Spanish.

Text: Ramsey's Grammar, Selections and current Spanish literature.

## HISTORY, ECONOMICS AND SOCIAL SCIENCE.

**I. History:**—**a.** Mediæval and Modern Europe; A study of civilization in Western Europe and the development of nations, to the Congress of Vienna. Text, Robinson's History of Western Europe, or some other text equally comprehensive in its scope. Constructive outlines and collateral readings required. Fall and Winter terms; four hours.

**b.** History of Europe in the Nineteenth Century. International Development and research in Nation Building, tracing the various political movements and reforms from the Congress of Vienna to the present. Collateral readings and original outlines required. Spring term; four hours.

**I. Economics:** Two terms' work given to the study of economic theory, based on Seiger's text, supplemented by lectures, collateral readings, and class reports. Fall and Winter terms; four hours.

**I. Sociology:** A study in the problems of correction and cure of

the defective and delinquent, the causes of poverty and its remedy, and the theory of social regeneration. Spring term; four hours.

**I. Church History:** A thorough survey of ecclesiastical history in its relation to civilization, based on Fisher or some text of equal scope. Constructive outlines and collateral reading, tests and reviews. Throughout the year; four hours.

## PHILOSOPHY AND NORMATIVE SCIENCE.

**I. Psychology:** A comprehensive study of the phenomena of consciousness, sensation, images, attention, association, memory, etc., based on the latest and best texts that have been published upon the subject. Laboratory work will be required. Instruction is given by textbook, lectures, and experiments. Throughout the year; four hours.

**I. Logic:** A course in constructive thinking and properly related expression of thought. Careful attention is given to propositions, syllogisms, and the inductive methods of science, and a critical examination of the nature of judgment and inference. Instruction from textbook, by lectures and exercises in the detection of fallacies. Fall and Winter Terms; four hours.

**I. Ethics:** A course designed to acquaint the student with the best standards of rightdoing. A brief history of the subject is given, followed by a careful study of ethical theory. Spring term; four hours.

**I. Philosophy:** An introductory course, outlining the history of philosophic thought, giving a brief statement of the contributions made by the thinkers of the different periods, introducing the student to the main theme of philosophic thought and teaching him how to approach any of its problems. Fullerton and Roger's texts. Fall, Winter and Spring terms; four hours.

## SCIENCE.

**I. Chemistry:** Quantitative Analysis. A study in the methods employed in gravimetric analysis, with practice in analyzing various mineral compounds, and a careful study of the reactions involved. Throughout the year. Class work, coordinated with laboratory practice; four hours.

**I. Physics:** Advanced mechanics, sound, heat, light, magnetism, and electricity will be studied both from a theoretical and a practical standpoint. Fall, Winter and Spring terms; instruction by recitation, lectures, and laboratory work; four hours.

**I. Zoology:** A study of representatives of lower groups, tracing the advance shown in structure and function, including a careful study of the anatomy, life history, habits and distribution of the higher invertebrates. Class work, lectures, and laboratory study. Fall, Winter, and Spring terms; four hours.

**I. Biology:** A course in the general principles and concepts of the life processes, including a careful study of structure and proper-

ties of living matter. Class discussions, lectures, and laboratory work. Throughout the year; four hours.

**I. Astronomy:** A short course in descriptive astronomy, introducing the student to the more general subject. Fall term; four hours.

**I. Geology:** A careful study of the processes involved and a description of the agents concerned in the modification of land surfaces, such as weathering, erosion, sedimentation, rock formation, and the multiplied forms of earth structure, including a thorough study of nature and arrangement of the materials of the earth's crust, folding metamorphism, earthquake, phenomena and mineral veins and ore deposits. The student is made familiar with history of formation of the earth, as is shown by the study of the successive rock strata and the varied life story of river, lake, and sea. Winter and Spring terms; four hours.



# **DEPARTMENT OF EDUCATION**

# **Department of Education**

## **Introductory.**

There is no greater need in the public schools of our time, than well-trained teachers. The demand for well-qualified instructors was never so great as to-day. The demand for teachers who have been trained under the most helpful influences and in the best moral atmosphere is continually increasing. Careful parents are demanding that those who are to have a part in molding and shaping the plastic material of the unfolding life of the child, be well qualified for their task intellectually, but first and last and always controlled by the strongest Christian sentiments. Palmer College seeks to give just this kind of training. The best Christian influences are constantly about the teacher while here, and every effort is put forth to develop the highest type of manhood and womanhood.

We are offering three courses; one leading to the degree of Bachelor of Arts in Education, consisting of four years of solid work; a two-year course leading to graduation and diploma; and a two-year elementary course leading to a certificate.

The two-year diploma course is fully equivalent to the first two years of any good high school, differing slightly in the details, but fully equal in training for efficiency. This course is open to eighth grade graduates.

The two-year certificate course is equivalent to the work of the eighth grade, with the additional subjects required for teaching, and the first year high school. The course differs somewhat in content, but is fully equal in disciplinary and training value.

These courses are designed to prepare teachers for examinations for certificates. We exact no requirement that would not be demanded elsewhere, as certain standards must be reached, and examinations taken, whether it be of the county official or in the schoolroom.

## **REQUIREMENTS FOR BACHELOR OF ARTS DEGREE (A. B.) In Education.**

(Course in Pedagogy.)

### **Absolute requirements.**

#### **Freshman**

Latin I.	One unit	(4)
English I.	One unit	(4)

College Algebra, I. Trigonometry and Analyties, I. One term each.  
One unit (4).

Education I.	One unit	(4)
English Bible.	One unit	(4)



VIEWS OF THE BUILDING.

### **Sophomore.**

English II.	One unit	(4)
History I.	One unit	(4)
German I.	One unit	(4)
Chemistry I.	One unit	(4)

### **Junior Electives.**

Psychology I.	One unit	(4)
		Four units to be elected.
Physiology and School Hygiene I.		
C re-third unit.		(4)
S chool Methods	One-third unit,	(4)
Problems of Secondary Education,	One-third term	(4)
Problems of Sec- ondary Educa- tion,	One-third term	(4)
Geology	Two-thirds unit	(4)
Political Econ- omy I.	Two-thirds unit	(4)
Domestic Sci- ence I.	One unit	(4)
Agriculture I.	One unit	(4)

### **Senior Electives.**

Four units to be elected.

Logic and Eth- ics, I.	One unit	(4)
Philosophy I.,	One unit	(4)
Elocution.	One unit	(2)
Biology I.	One unit	(4)
Sociology I.	One unit	(4)
English IV.	One unit	(4)

## **REQUIREMENTS FOR TWO-YEAR DIPLOMA COURSE.**

### **First Year.**

Four units to be elected.

English I.	(Academic)	One unit	(4)
Algebra I.	(Academic)	One unit	(4)
Pedagogy I.		One unit	(4)
Agriculture I.		One unit	(4)
German or French I.		One unit	(4)

## Second Year.

		Four units to be elected.
German or		
French II.	One unit	(4)
English II	(Academic)	One unit (4)
Psychology I.	One unit	(4)
Zoology and		
Botany, I.	One unit	(4)
United States		
History	One unit	(4)

## TWO-YEAR ELEMENTARY COURSE.

Leading to a suitable certificate.

Eighth grade graduates admitted to this course.

### First Year.

Grammar,	One unit	(4)
Arithmetic,		
two terms,	Two-thirds unit	(4)
English classics,	One-third unit	(4)
United States		
History and		
Civics,	Two-thirds unit	(4)
Penmanship,	One unit	(4)
School management		
Spelling	One-third unit	(4)
Pedagogy,	Two-thirds unit	(4)

### Second Year.

Elementary Algebra,	One unit	(4)
Agriculture	Two-thirds unit	(4)
Elementary Psychology,	Two-thirds unit	(4)
Geography	Two-thirds unit	(4)
English Literature,	One unit	(4)
Orthography,	One-third unit	(4)
Physiology	Two-thirds unit	(4)

**Note.**—Upon the completion of the above course, the teacher should be able to secure a two-year "Teacher's Certificate."

## EDUCATION.

### I. Pedagogy:

A course in the principles and methods of teaching, based on White's Elements of Pedagogy and Gillette's Vocational Education.

Instruction by class recitations, lectures, and collateral reading.  
Fall and Winter Terms; four hours.

**I. Management:** A brief course for the solution of executive enigmas.  
Texts: Seeley's New School Management, Charter's Method of Teaching.  
Spring Term; four hours.

**I. History of Education:** A comprehensive survey of the development of educational ideals and practice from the earliest time to the present. Instruction by class recitation, lectures, and collateral readings, written reports, etc. Fall, Winter, and Spring Terms; four hours.

**I. Philosophy of Education:** A study of the fundamental principles of the learning process, including a careful analysis of motive, aim, and method of education. Class discussions, lectures, and original papers. Spring Term; four hours.

**I. Problems of Secondary Education:** An introductory study of the problems of Secondary Education, involving questions of courses of study, management, electives, vocational and purely cultural and disciplinary courses, relative value of subjects and the many other problems before the high schools for solution. Collateral reading, reports from original sources and daily class discussions and lectures. Spring Term; four hours.

#### GENERAL AGRICULTURE.

**I. Agriculture:** A course planned to meet the demand for instruction in the grades, including an introductory study of the principles of heredity, plant propagation by spores, seeds, grafting, budding, etc., together with a study of soils, plant life, manures and fertilizers. A limited amount of time will be given to the study of domestic animals, feeding and general farm management. Instruction by class discussions, lectures, and laboratory and field experiments and practice. Fall and Winter Terms; four hours. Work based on "Warren's Elements of Agriculture."

**Note.**—For description of all other courses required and elective in this Department, see description in Collegiate Department.

Review courses are offered in English Grammar, Arithmetic, English Literature, Elementary Algebra, United States History, Civics, Penmanship, School Management, Spelling, Pedagogy, Elementary Psychology, Geography, Orthography and Physiology.

**DEPARTMENT OF DOMESTIC SCIENCE  
AND ARTS**

## **Department of Domestic Science and Arts**

The Department of Home Economics is opened this year in response to a demand for training in "Home Making." We are more and more coming to realize that the home is the center around which must be grouped all those salient influences, for the building up of character and good citizenship; thus it is very essential that young women receive a training that will enable them to understand all the processes that are involved in the construction of an ideal home, without which there can be no real harmony and happiness. It is not our purpose to merely train cooks and dressmakers, but to raise the ideals and standards among the young women, and teach those branches of social economy involved in housekeeping, which play such an important part in the development of culture and refinement in human life.

The Department offers the following Elementary Two-year Course, leading to a certificate, attesting the scope and content of work done:

### **First Year.**

- I. English, (Academic). One unit, (4).
- I. Domestic Science. One unit, (4).
- I. Domestic Art, One unit, (4).
- I. El. Chemistry. One unit, (4).

### **Second Year.**

- II. English. One Unit, (4).
- II. Domestic Science. One unit, (4).
- II. Domestic Art. One unit, (4).
- I. General History. One unit, (4).

### **Domestic Science.**

**I. Domestic Science:** A course in the preparation and cooking of foodstuffs, including making and care of fire, effect of heat, and application to different foods, proper cooking utensils, selection of food, kitchen sanitation, table setting and serving, and careful study of preparation and cooking of fruits, vegetables, cereals, meats, cheese, gelatin, butters, jellies, salads, and frozen dishes. Careful emphasis is placed on preparation of food for sick room. Instruction by class recitation, lectures, and laboratory work. Throughout the year; four hours.

**II. Domestic Science:** A continuation of above course, including study of fancy cooking, home chemistry, combination of foods, development of recipe, and manufacture of foods; a study in home nursing, diseases, disinfectants, antiseptics and deodorants; consideration of home management, location, lighting, heating, ventilation, plumbing, furnishing, arrangement of interior and care of same. Class discussions, lectures, and laboratory work; Fall, Winter, and Spring Terms; four hours.

DINING ROOM GROUPS.



**I. Domestic Art:** A course in the study of textiles, history, sources, properties and manufacture, including a study in care and use of machine, threading, oiling, treading, drafting, cutting, fitting, stitching, ruffling, mitering, curving, joining, facing, seams and hems.

Class discussions, lectures, and laboratory practice. Throughout the year; four hours.

**II. Domestic Art:** A continuation of Course I. Fall, Winter, and Spring Terms: four hours.

For statement of other courses in this department, see outline of same in Academic Department.

Each student buys all materials except the material for model work, which is provided from the laboratory fee.

## DEPARTMENT OF ART

We are pleased to offer for 1913-14 instruction in Art and Handicraft, a department of work in much demand for which we have had many calls during the past year. We are offering two courses as follows: Academic, a two-year course leading to a certificate; and Drawing Supervisor's Course, a two-year course leading to a diploma.

### Academic Course

The aim of this course is to lay a broad foundation for the professional practice of drawing, painting, and illustrating. Students upon entering begin work from antique cast. As soon as they show proficiency in this work they are advanced to the Life Class.

#### First Year

Drawing and painting from antique cast, fruits, flowers, still life, objects and landscape. Especial attention is given to out-of-door sketching, the students studying the principles of color and composition directly from nature. Most of the time is devoted to the study of the figure, including drawing and painting of the head in charcoal, water color, and oil; portraits in oil and water color.

#### Second Year

The study of the figure for composition and illustration; and the study of the poster. Advanced work in still life, flower composition, and out-of-door sketching.

#### History of Art.

In addition to the above, two years of English, one year of History, and one year of a Modern Language must be taken. The course is open to Eighth Grade graduates.

## DRAWING SUPERVISOR'S COURSE.

The purpose of this course is to qualify graduates to act as teachers of drawing or supervisors of art education in public and private schools. The course requires two years for completion. Candidates for entrance must be graduates of an accredited high school or have an equivalent preparation. Practice teaching is provided for all students taking this course.

### Junior Year.

Drawing and painting from cast, still life, and the figure, in charcoal and water color, perspective and lettering.

**First and Second Terms.**—Out-of-door sketching; drawing and painting of fruits, flowers, and foliage; drawing from casts and antique fragments.

**Third and Fourth Terms.**—Out-of-door sketching; study of fruits, flowers and trees.

Full year. Open to freshmen.

### Senior Year.

Drawing and painting from landscape, still life, and life, in water color and oil. Study of the head in oil. Pictorial composition, theory of color and study of the poster.

**First and Second Terms.**—Pictorial composition (landscape); still life in oil; out-of-door sketching.

**Third and Fourth Terms.**—Study of head and figure in oil; study of poster.

**History of Art.**—Full year.

**Advanced Methods.**—This course covers graded illustrative work, the study of pictures, pedagogy, and details of supervision. Notes on the history of art and outlines of the work for eighth grades, and the high school will be required. Not open to freshmen.

Full year.

**Construction.**—This course consists in the study of design and its application to practical problems in public school work. Leather and metal work, stenciling, and bookbinding will be given. Some attention will be paid to poster designing and interior decoration. Open to freshmen.

Full year.



# **ACADEMIC DEPARTMENT**

## **Academic Department**

Palmer conducts a first-class Academy in connection with its regular collegiate work. The primary aim of the College is to give the student a thorough training in the fundamentals leading to the College Courses. The academic classes are taught by the regular College professors, and the students in this department have all the privileges of library, laboratories, etc., that are enjoyed by the regular College students. Our aim is to meet the needs of those who have not had the advantages of a full high school course, and those who desire to take their high school work under Christian influences. The Course offered is calculated to develop the whole man, cultivate habits of study and investigation, train the powers toward their highest efficiency, and to prepare the students for the larger responsibilities of life. We aim to maintain high standards of scholarship, and every effort is made to inculcate right habits of thinking, and scholarly tastes.

Those completing this course will be graduated and receive a suitable diploma representing the amount and quality of work done.

### **COURSES.**

#### **First Year.**

- I. Latin. One unit, (4).
- I. Mathematics, Algebra. One unit, (4).
- I. English. One unit, (4).
- I. General History. One unit, (4).

#### **Second Year.**

- II. Latin. One unit, (4).
- II. English. One unit, (4).
- II. Mathematics, Plane Geometry. One unit, (4).
- I. Science,
  - a. Physiology, one-half unit, (4).
  - b. Physiography, one-half unit, (4).

#### **Third Year.**

##### **Required.**

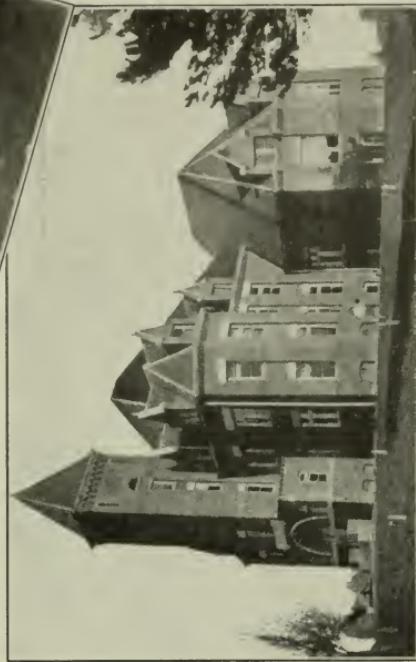
- III. English: One unit, (4).
- III. Mathematics,
  - a. Algebra: One-half unit (4).
  - b. Solid Geometry: One-half unit, (4).
- I. Greek: (Required for Classical Course) One unit, (4).
- I. English Bible: One unit, (4).

##### **Elective.**

- I. German: One unit, (4).
- II. U. S. History: One unit, (4).
- III. Latin: one unit, (4).  
(Required in Classical Course)
- II. Science, Physics: one unit, (4).
- I. Agriculture: One unit, (4).
- I. Greek: One unit, (4).

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#### **Fourth Year.**

- |  |   |
|--|---|
| II. Greek: (Required for Classical Course), (4). | IV. Latin: One unit, (4).                   |
|  | III. Science, El. Chemistry: One unit, (4). |
|  | II. German: One unit, (4).                  |
|  | IV. English: One unit, (4).                 |
|  | I. Domestic Science and Art: One unit, (4). |
|  | II. Greek: One unit, (4)                    |
|  | I. Bookkeeping: One unit, (4).              |

**Note.—**Seven units must be elected in the third and fourth years.

#### **OUTLINE OF ACADEMIC COURSES.**

##### **ENGLISH.**

**I. Rhetoric and Composition:** A study in the fundamentals of discourse, based on the following texts: Webster's Composition and Literature, or Wendell's Composition and Scott's and Denny's Paragraph Writing; Poe's Gold-Bug and Purloined Letter; Irving's Sketch Book, and Shakespeare's Twelfth Night or Longfellow's Courtship of Miles Standish. Constructive outlines. Word tests and constant practice required, Fall, Winter, and Spring Terms; four hours.

**II. Advanced Grammar:** A course embracing derivative principles and their application including Syntax and Etymology; based on Meiklejohn's Grammar, Skeat's Etymological Dictionary; Goldsmith's Vicar of Wakefield, Shakespeare's Merchant of Venice, Hawthorne's House of Seven Gables, and Ruskin's King of the Golden River. Constructive outlines and word tests required. Fall, Winter, and Spring Terms; four hours.

**III. English and American Literature:** A study of the forces which have made English Literature what it is, including biographical detail, political and social influences, and classical analysis: Texts, Simond's Student History of English and American Literature; class discussions, original outlines, word tests, reports and reviews. Fall, Winter, and Spring Terms; four hours.

**IV. English Literature:** A study in the Classics, based on Chaucer's Canterbury Tales, Spencer's Faerie Queen, Shakespeare's Merchant of Venice and Julius Cæsar, Milton's Paradise Lost, Tennyson's Idylls of the King, Shakespeare's Macbeth, Dickens's Tale of Two Cities, and Goldsmith's Desereted Village. Original outlines and papers, word tests and daily class work required. Fall, Winter, and Spring Terms; four hours.

##### **MATHEMATICS.**

**I. Algebra:** A thorough training in the ordinary operations, such as the solution of systems of simple equations, factoring, fractions, involu-

tion, evolution, exponents, radicals, etc., through simple quadratics; Wentworth's Elementary Algebra, or some like standard text. Throughout the year; four hours.

**II. Plane Geometry:** A study of the relations of Algebra to Geometry and Geometry to Algebra, with demonstrations of original problems and exercises carried on with the regular propositions; Fall, Winter, and Spring Terms; four hours.

**III. Algebra and Solid Geometry:**

- a. Algebra. A review of Elementary Algebra, with a careful study of the more advanced topics included in Secondary Algebra, to the completion of the text.
- b. Solid Geometry; The completion of a standard text; Fall, Winter, and Spring Terms; four hours.

## LATIN.

**I. Beginning:** A year's work in the basic principles of the language, including careful and accurate pronunciation, accent, and the acquisition of a working vocabulary, daily drill in declensions and conjugation and translating of Latin into English and English into Latin. Fall, Winter, and Spring Terms; four hours.

**II. Cæsar:** Books I-IV, and selections from other books; careful attention is given to syntax, idioms, and grammatical construction; prose composition. Throughout the year; four hours.

**III. Cicero:** Four orations against Cataline, and two other selections, including the Manilian oration. A critical study of word forms, endings, idioms, and construction, and prose composition. Fall, Winter, and Spring Terms; four hours.

**IV. Vergil's *Aeneid*:** Six Books. Metrical reading; and a study of the mythology and geography of the *Aeneid*; the setting and purpose of the epic. Fall, Winter, and Spring Terms; four hours.

## GREEK.

**I. Beginning:** A mastery of vocabulary, declensions, conjugations, and grammar. Selections and easy translations and prose composition. White's First Book. Throughout the year; four hours.

**II. Anabasis:** Review of first principles; Selections from the *Anabasis*; prose composition and daily drill in construction. Fall, Winter, and Spring Terms; four hours.

## GERMAN.

**I. First Year:** Pronunciation, vocabulary, essentials of grammar, conversation and translation: Easy prose reading; one hundred to one hundred and twenty-five pages of different selections. Throughout the year; four hours.

**II. Second Year:** Completion and review of grammar, conversation based on text used, readings from selected masterpieces, stories and plays, two hundred to three hundred pages. Fall, Winter, and Spring Terms; four hours.

### SCIENCE.

**I. Physiology and Physical Geography:** Martin's The Human Body, Shorter Course, or other modern standard texts: Davis's or Tar's Physical Geography; field and laboratory work carefully written up in notebook; Fall, Winter, and Spring Terms; four hours.

**II. Physics:** Required for Science Course. A study in the elementary principles of heat, motion, sound, electricity, and mechanics, based on Milikan and Gale's text: Lectures, class discussions and laboratory work; Fall, Winter, and Spring Terms; four hours.

**III. Elementary Chemistry:** A course in the elementary principles of inorganic Chemistry; some standard text used; class and laboratory work required. Throughout the year; four hours.

### HISTORY.

**I. General History:** Ancient, Mediæval and Modern; A study in the development and unfolding of history, the building and growth of nations, the evolution of institutions, economic, social, religious, and political problems. Fall, Winter, and Spring Terms; four hours.

**II. United States History:** A general survey of the development of the Nation, from the earliest settlement to the present, based on Ashley's text; Fall and Winter Terms; four hours.

**II. Civics:** A careful study of the development of national, state, and local governments, based on Schwinn and Stevenson's text; Spring Term; four hours.

### ENGLISH BIBLE.

**I. English Bible:** A systematic study of the English Text, both Old and New Testaments, including a careful analysis of the different books, periods, and epochs; the aim of which is to give the student a comprehensive knowledge of the facts of the Bible as they are found therein recorded, based on the study of the English Bible itself. Original outlines required. Required of all Academic students. Fall, Winter, and Spring Terms; four hours.

# **DEPARTMENT OF BIBLICAL LITERATURE**

## Biblical Literature

### INTRODUCTORY.

No student can claim to have a liberal education who has not had a thorough course in Bible study, as well as English, Mathematics, Science and Languages. We believe the study of the English Bible is essential to the highest culture. Biblical truths are at the very basis of every branch of learning. Its greatest devotees have been the greatest intellects of the ages. The chief justification for the Christian College is that it gives the very best training for an all rounded life. It believes in training the whole man, his religious and moral nature as well as his physical and intellectual life.

To this end, and as a part of such training, the study of the English Bible is given an important place in our curriculum, and every graduate of this Institution must have a good working knowledge of the English Bible.

Two courses are open to students of both Academy and College. During the First and Second years of the Academic Course students will have the benefits of Bible Classes, and during the Junior Year in the College Course, English Bible is required. In addition to this, students will be accommodated every year with a Bible class if desired.

To meet the needs of a very large class of students who desire a briefer course than the regular College Courses, and who desire a special course in Bible study, co-ordinated with other literary studies, we have prepared a "Special Three Years' Biblical Course" leading to graduation and attested by a suitable diploma.

Elementary English and General History should be taken in preparation for this course.

### SPECIAL THREE YEARS' BIBLE COURSE.

#### First Year.

- I. English Bible: (Academic) One unit, (4).
- I. Church History: One unit, (Collegiate) (4).
- I. Homiletics: One unit, (4).
- III. English: (Academic) One unit, (4).

#### Second Year.

- I. English Bible: (Collegiate) One unit, (4).
- I. Psychology: (Collegiate) One unit, (4).
- I. Organization and Administration: One unit, (4).
- IV. English: (Academic) One unit, (4).

### Third Year.

- I. Missions: One unit, (4).
- I. Logic: Two-thirds unit, (4).
- I. Ethics: One-third unit, (4).
- I. Philosophy: One unit, (4).
- I. Comparative Religions: One unit, (4).

### DESCRIPTIONS OF COURSES.

**Note.**—Courses not found below, will be described in the other departments as indicated.

**I. Homiletics:** A study in the preparation, arrangement, construction and delivery of sermons. A careful review of the principles of rhetoric; outlines and sermon plans, with a number of complete sermons will be required. Class discussions, criticisms, and lectures form an important part of the work. Fall, Winter, and Spring terms; four hours.

**I. Organization and Administration:** A course in Religious Education including a study of the Church as an institution, its relation to the home, society, and the State; the Sunday school and other Church activities are given a careful study; methods and administration receive careful consideration. Fall, Winter, and Spring terms; four hours.

**I. Missions:** A careful study of the bases of Christian Missions considered from various points of view, historical, philosophical and biblical; a systematic survey of the missionary idea as an expression of the constant expansion of the kingdom of God. Throughout the year; four hours.

**I. Comparative Religions:** A comparative study of notable reformers and moral teachers, including a careful analysis of their environment and service, based on Martin's Great Religious Teachers of the Far East, and Clark's Ten Great Religions; Fall, Winter, and Spring terms; four hours.



**DEPARTMENT OF COMMERCIAL  
SCIENCE**

## **Department of Commercial Science**

One of the important movements in the development of Palmer College along broader lines of usefulness, has been the addition of a Department of Commercial Science. This is an age demanding trained workers in all commercial pursuits. That the best possible training is none too good for the complicated life of to-day needs no argument.

The Commercial Department of the College offers superior advantages to young men and women seeking a place in the world of commerce. We are prepared to give a thorough course leading to graduation and diploma, under the most helpful Christian influences, free from many of the temptations that are about the average business college in the city. The department is conveniently located in well-equipped rooms, prepared for the purpose, with all the conveniences usually found in first-class commercial colleges.

We are offering the following courses: The first, a two-year course leading to a diploma and graduation, in either Shorthand or Bookkeeping, or a combination of the two; the second, one-year Brief Course, leading to a certificate.

In Shorthand a speed of one hundred words per minute must be made, before either diploma or certificate are issued.

### **TWO-YEAR COURSE.**

#### **First Year.**

- I. Bookkeeping or Shorthand; one unit, (4).
- I. English; One unit, (4).
- I. German: One unit, (4); (Academic).
- I. Penmanship: One unit.
- I. Commercial Arithmetic: One-third unit, (4).
- I. Commercial Law: One-third unit, (4).
- I. Typewriting: (if Shorthand is taken), One unit, (4).

#### **Second Year.**

- II. Bookkeeping or Shorthand: One unit, (4).
- I. Typewriting: (if Shorthand is taken) One unit, (4).
- II. German: (Academic), One unit, (4).
- I. Business English; One unit, (4).
- I. Spelling and Rapid Calculation: One unit, (4).
- I. Agriculture or Domestic Science: One unit, (4).

### **BRIEF COURSE.**

- I. Bookkeeping or Shorthand, One unit, (4).
- I. Penmanship, One unit, (4).
- I. Arithmetic, Two-thirds unit, (4).



HALLWAY FROM WEST ENTRANCE.

- I. Typewriting, (with Shorthand), One unit, (4).
- I. Spelling and Rapid Calculation: One unit, (4).
- I. Commercial Law: One-third unit, (4).
- I. Business English: One unit, (4).

## DESCRIPTION OF COURSES.

### Bookkeeping.

**I. Theoretical:** The "20th Century Bookkeeping" system is used. The instruction is individual in method and illustrative in character. The students in this branch are under the care and supervision of the teacher and are allowed to advance as rapidly as their proficiency will justify.

The South-Western Publishing Co., Cincinnati, Ohio, offers certificates for good work to those who complete this system. Eight hours per week.

**II. Practical:** Each student is given a capital with which he embarks in the General Merchandise business on his own responsibility, enjoying entire freedom of action, meeting business people face to face, transacting business according to law and usage. This requires him to bring into play all he has previously learned. Eight hours per week.

**III. Office Practice:** The student secures employment in a series of Real Estate, Brokerage, Commission, Stock, Railway, Insurance and Wholesale houses where he becomes familiar with the forms and methods of conducting each respectively, after which he is promoted to a place in one of the two banks. He handles money, assumes all responsibility of an office, and attains proficiency and rapidity in office work. Eight hours per week.

## STENOGRAPHY.

**I. Theory:** The Graham System is used. The instruction treats of every principle and device for brief and legible writing. Text: Graham's Amanuensis Phonography. Eight hours per week.

**II. Dictation:** This work is made up of actual business letters, classified under twenty-six different heads of business, together with other matter, such as legal documents, testimony in civil and criminal cases, general information for students, etc. Text: Universal Dictation Course. Four hours per week.

**III. Office Practice:** The excessive correspondence of the College and of the Department is all dictated to the advanced students, hence each student gets the practical work as tha of a general business office.

## OUTLINE OF OTHER REQUIREMENTS.

**I. Spelling:** Special attention is given to the pronunciation and meaning of words and their use in the sentence, as well as their cor-

rect spelling. Text: Kimball's Business Speller. Two hours per week.

**I. Rapid Calculation:** Here we become familiar with the calculations used by clerks and bookkeepers, including bill-making, short and simple methods of computing percentage in its application to commission, interest, and bank discount; exercises for training students in rapid methods of performing operations in the fundamental rules. Two hours per week.

**IV. Typewriting:** Here the student is trained in Letter-writing, Copying, Manifolding, Forms, Punctuation, Paragraphing, Capitalization, Filing and Indexing Letters, and all the work of a general business office. Text: Musick's Complete Touch Typewriting Instructor. Four or eight hours per week.

**I. Penmanship:** The "Zaner Method of Arm Movement Writing" is used. Prof. C. P. Zaner, Columbus, Ohio, offers certificates to those who reach a certain standard in business writing. Four hours per week.

**X. Arithmetic:** A review of the entire subject. Special emphasis will be given to Fractions, Percentage and Mensuration. Text: Kerndolle's Practical Arithmetic. Four hours per week.

**XI. Commercial Arithmetic:** Drill is given in all the operations required in the ordinary transactions of business. Text: Inductive Commercial Arithmetic. Four hours per week.

**XII. Commercial Law:** Only such topics are taken up as will be of interest and use to everyone in business life, such as Contracts, Negotiable Papers, Agency, Partnership, Corporations, Bailments, Guaranty and Suretyship, Insurance, Personal Property, Real Property and the like. Use is made of the text and case method, as well as the lecture and quiz methods. Text: Lyon's Commercial Law. Four hours per week.

**I. Business English:** A thorough course in the fundamental principles of the language, based upon Hager's Applied Business English. Daily drill in composition, word tests, and construction of the sentence. Fall, Winter, and Spring terms; four hours.

**Note.—**For courses required and not found in above outline, see Academic Department.



**DEPARTMENT OF MUSIC AND  
EXPRESSION**

## **Music and Expression Department**

### **I. Music.**

The Music Department is under the direction of Misses Lela Ruth Doyle and Sadie B. Hornbaker.

We are offering two courses in Piano, one leading to a Teacher's certificate and the other to graduation and diploma; those completing the course in voice will receive graduation honors and receive a suitable diploma. No degrees are conferred in these courses.

The courses are adjusted to meet the needs of those who desire the training either for cultural ends or personal enjoyment, as well as for those who wish to prepare as teachers and instructors in music.

Students do individual work and may advance as fast as their ability, attainments, and previous preparation will permit. Diplomas are granted upon the satisfactory completion of the prescribed courses, including twelve units in high school or academic work, and after passing examinations in Harmony, Counterpoint, and History of Music.

#### **Teacher's Certificate Course.**

##### **Preparatory Course.**

Beginning work in technic, finger exercises, broken chords, major and minor scales.

Kuhlau Sonatinas and other studies;  
Pieces in easy grades.

##### **Freshman Course.**

Technic, Skinner Book II, Arpeggio work, Octave studies.  
Scales in thirds, sixths, and tenths.  
Czerny Op. 261.  
Burgmuller Op. 105.  
Mozart and Haydn Sonatas.  
Pieces by Godard, Chaminade, Liebling, Schytte, Schumann and others.  
Skinner's Preparatory Harmony completed.

##### **Sophomore Course.**

More advanced technic, scales in double thirds and sixths.  
Czerny Op. 299, Cramer, McDowell Op. 39.  
Bach Two-part inventions.  
Pieces by Schumann, Grieg, Mendelssohn, Rubinstein, Schubert, etc.  
Skinner's First Year in Theory completed.  
Sight reading and ear training.



FURNACE ROOM AND CUSTODIAN.

The completion of the following Junior and Senior Courses, in addition to the Certificate Course, entitles the student to graduation and diploma.

#### **Junior Course.**

Technic.—Skinner, Book III, Czerny 740.

Bach three-part inventions.

Easier Sonatas of Beethoven.

Chopin-Valses, Mazurkas and Polonaises.

Pieces by Moszkowski, Sherwood, Liszt, McDowell, and others.

Beginning Counterpoint and more advanced Harmony.

#### **Senior Course.**

Bach's Well Tempered Clavichord.

Clementi Tausig, Gradus ad Parnassum.

Moscheles, Op. 70.

More difficult Sonatas of Beethoven.

Compositions by Liszt, Saint Saens, Brahms, Chopin, etc.

Advanced Counterpoint.

### **REGULAR COURSE IN VOICE.**

**First Grade**—A correct breath control. The proper placing of the tone.—Pronunciation and Articulation.—Lamperti's Solfeggi.—Easy songs for application of exercises.

**Second Grade**—A continuation of Study of Principles.—Vocalizes from Lamperti and Viardot Studies.—Songs, ballads, and part singing.

**Third Grade**—Lessons continued introducing more advanced work.—Songs from German, English, and American composers.

**Fourth Grade**—Selection from oratorios, and operas from the Italian, German, and French schools.—Lamperti's studies in Bravura singing.—Training in church music.—Repertoire prepared suited to each pupil.—A recital to be given.

### **REQUIREMENTS FOR GRADUATION.**

No pupil will be allowed to graduate from either the Music or Expression Departments, and receive a diploma, who has not completed at least twelve units of credit in high school or academy, four of which must be in English and two in German.

#### **Time Required.**

The length of time required to complete a course in piano, voice, or expression, is determined largely by the diligence, talent, and

health of the student. High standards must be maintained and students will not be granted graduation honors and diplomas, until the requirements of the course have been met.

## II. EXPRESSION.

This course is designed for those desiring to train for public speaking, debating, interpretation of literature, and the art of expression. It takes the pupil as it finds him, and does for him whatever is necessary to call out his inborn powers. The aim is not to fill the mind with unwelcome knowledge of many things of little value, but to seek to aid the student first of all "to find himself," to develop his native ability, to learn how to think and what to do in order to become self-centered and strong. We are offering the following courses, leading to a certificate, and a three-year course, leading to a diploma.

### First Year.

Elementary principles of vocal expression, breathing, articulation, organic gymnastics, elementary pantomime, problems in thinking, problems in voice, problems in pantomimic action, dramatic thinking, public speaking, and impersonation. Text: Curry's Lessons in Vocal Expression.

### Second, or Certificate Year.

Tone coloring, responsiveness of voice to emotion, development of the imagination, principles of interpretation, pronunciation, grace and power, extemporaneous speaking, story telling, Bible reading, dramatic platform art, modern drama, stage business, extracts from Shakespeare's plays; Text: Curry's Browning and the Dramatic Monologue.

### Third, or Diploma Course.

Pantomimic expression, artistic emphasis, dramatic modulations of the voice, stage business, dialect, Shakespearean tragedy and comedy, public speaking, debate, Emerson, cutting of books, original stories, arrangement of programs, study and delivery of oration; Texts: Curry's Vocal and Literal Interpretation of the Bible, and Curry's Imaginative and Dramatic Instinct.

## NEEDS OF PALMER COLLEGE.

Palmer College was organized in 1865 and has to its credit a career of usefulness and progress that in many respects is remarkable, in light of the fact that it never had a penny of endowment until 1901, but was supported entirely, through those years, by student tuition

and private beneficence. The institution has suffered many reverses, loss by storm, cyclone, and other unavoidable misfortunes, and yet through it all the College has prospered. The benevolent-spirited friends of the institution have made great sacrifices that the school might be perpetuated. Large sums have been contributed to endowment and building funds, but these are only the indications of a greater future. The larger the growth, the greater the demands and needs, and if it is to continue to develop, its needs will grow in the same proportions. But we believe the friends of the College will always rally to any real need, that may grow out of the prosperity of the future.

There are some pressing needs now, that should have the attention of all friends, who have the interest of the school at heart.

1. **An Endowment Fund.**—Steps should be taken at once to raise an additional \$100,000. Some encouragement has already been given to this enterprise, and any sum given or willed to the fund will be appreciated.

2. The following chairs should be endowed, each bearing the name of the founder or donor: A Biblical Chair (\$10,000); Chair of English (\$10,000); Chair of Science (\$10,000); Chair of History (\$10,000); Chair of Mathematics (\$10,000); Chair of Music (\$20,000).

3. A number of perpetual scholarships, bearing the name of the founder, are needed for the assistance of worthy young persons, who desire an education, but are unable to secure it without some financial assistance. A scholarship of five hundred dollars would make it possible for many a young man or woman to remain in school throughout the year, while otherwise they would be compelled to give up their work.

4. **A Building Fund.**—One of the pressing needs of the College just now is more room for expansion. At least another building should be constructed the coming year, costing from \$30,000 to \$40,000. We need more class room, larger quarters for the Commercial and Music Departments, and provision to meet the needs of our constantly enlarging student body, which makes necessary more and larger class rooms and larger equipment.

a. Why not insert the following clause in your will? I give, devise, and bequeath to Palmer College, of Albany, Missouri, a corporation organized and existing under the laws of the State of Missouri, and located at Albany, in the County of Gentry, and State of Missouri, the following described property: (Here describe property, or if money, state amount) to be applied to (Here name the fund) Fund of said College.



A CORNER OF THE LABORATORY.

b. Or, why not have your life insured in some good, reliable company, and make the college the beneficiary? No nobler use could be made of wealth than to dedicate it to the building up of an institution, whose ulterior aim and purpose in life is to develop the highest type of Christian character.

## TUITION AND EXPENSES.

### Cost of Tuition, Room Rent, Board, Laboratory Fees, Etc.

It is the policy of the College to collect all tuition, room rent, and fees at the opening of the term for which the student is registered. Students and parents will cooperate with us and save us the necessity and embarrassment of carrying any open accounts. All bills unpaid ten days after the opening of the term, unless arrangements have been made at the office for such delay, will be charged six per cent interest from date of registration until payment is made.

A deposit must be made for all books and supplies before they can be ordered, and all books must be paid for at the time of purchasing, as we handle them for convenience and accommodation only, and receive no profit from their sale. We will not carry any book accounts.

### Academic, Education, and Collegiate Departments.

#### Fall Term (14 Weeks).

Tuition, full time work .....	\$15.00
Tuition, half time work.....	8.00
Laboratory fee, Chemistry and Physics.....	4.00
Incidental fee.....	2.00

#### Winter Term (12 Weeks).

Tuition, full time work .....	\$14.00
Tuition, half time work.....	8.00
Laboratory fee, Chemistry and Physics.....	3.50
Incidental fee.....	2.00

#### Spring Term (10 Weeks).

Tuition, full time work.....	\$11.00
Tuition, half time work.....	6.50
Laboratory fee, Chemistry and Physics.....	3.00
Incidental fee.....	2.00

## **Commercial and Domestic Science Departments**

### **Fall Term, (14 Weeks).**

Tuition, full time work.....	\$16.00
Tuition, half time work.....	9.00
Laboratory fee, Domestic Science.....	4.00
Incidental fee.....	2.00
Typewriter rent, one period daily.....	3.00
Typewriter rent, two periods daily .....	5.00

### **Winter Term, (12 Weeks).**

Tuition, full time work.....	\$15.00
Tuition, half time work.....	8.00
Laboratory fee, Domestic Science.....	3.50
Incidental fee.....	2.00
Typewriter rent, one period daily.....	2.75
Typewriter rent, two periods daily.....	4.50

### **Spring Term, (10 Weeks).**

Tuition, full time work.....	\$12.00
Tuition, half time work.....	7.00
Laboratory fee, Domestic Science.....	3.00
Incidental fee.....	2.00
Typewriter rent, one period daily.....	2.50
Typewriter rent, two periods daily.....	4.00

## **Music and Expression Department.**

### **Fall Term, (14 Weeks).**

Piano tuition, two lessons per week.....	\$17.00
Piano tuition, one lesson per week.....	9.00
Single lesson.....	.75
Piano rent, four periods daily.....	5.00
Piano rent, two periods daily.....	2.50
Harmony tuition.....	6.00
Counterpoint tuition.....	6.00
History of Music.....	6.00
Voice tuition, two lessons per week.....	17.00
Voice tuition, one lesson per week.....	9.00
Single lesson.....	.75
Elocution, two lessons per week.....	17.00
Elocution, one lesson per week.....	9.00
Incidental fee.....	2.00

### **Winter Term, (12 Weeks).**

Piano tuition, two lessons per week.....	\$15.00
Piano tuition, one lesson per week.....	8.00
Single lesson.....	.75
Piano rent, four periods daily.....	4.00
Piano rent, two periods daily.....	2.00

Harmony tuition.....	.....	.....	5.00
Counterpoint tuition.....	.....	.....	5.00
History of Music tuition.....	.....	.....	5.00
Voice tuition, two lessons per week.....	.....	.....	15.00
Voice tuition, one lesson per week.....	.....	.....	8.00
Elocution, two lessons per week.....	.....	.....	15.00
Elocution, one lesson per week.....	.....	.....	8.00
Incidental fee.....	.....	.....	2.00

#### Spring Term (10 Weeks).

Piano, Voice and Elocution tuition, two lessons.....	.....	.....	\$13.00
Piano, Voice and Elocution tuition, one lesson.....	.....	.....	7.00
Single lesson.....	.....	.....	.75
Piano rent, four periods daily.....	.....	.....	3.00
Piano rent, two periods daily.....	.....	.....	1.75
Harmony tuition.....	.....	.....	5.00
Counterpoint tuition.....	.....	.....	5.00
History of Music.....	.....	.....	5.00
Incidental fee.....	.....	.....	2.00

#### Room and Board.

	Fall	Winter	Spring
	Term	Term	Term
Room rent, two in room, in dormitory.....	\$ 8.00	\$7.00	\$6.00
Room rent, one in each room .....	\$10.00	\$9.00	\$8.00

Rooms may be secured in private houses, near the College, at from fifty cents to one dollar per week.

Board in the College Dining Hall at \$2.25 to \$2.50 per week.

Board in private families at from \$3.00 to \$4.00 per week.

A Diploma Fee of \$5.00 is charged all graduating and receiving a diploma.

A fee of \$3.00 will be charged those completing courses for which certificates are issued.

All recitation and dormitory rooms are fitted with 16 candle power carbon incandescent lights. Students and teachers desiring the Standard Tungsten light will furnish them at their own expense.

Students and teachers will be held responsible for all damage done to College property, and no grades will be given when such bills remain unpaid.

#### General Expenses.

The total cost of a course of study covering one year in Palmer College, in the Collegiate, Academic, Education, Commercial, or Domestic Science Departments, need not exceed \$170. The opportunities for self help in Albany are so many that this can be materially reduced by economy and industry. Laundry privileges will be afforded all young women rooming in the college dormitory. Those rooming in the dormitory should provide themselves with bedding, including comforters, pillow cases, sheets, and woolen blankets; towels, rugs, etc.



AUDITORIUM.

## TEACHING STAFF.

E. A. WATKINS, A. M., D. D., PRESIDENT.  
(Antioch College, Defiance College, Cincinnati University)  
Philosophy and Logic.

H. B. PARKS, B. S.  
(Blackburn University)  
English and History.

..... Dean of Men.  
(To be supplied.)

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(Palmer College, Elon College)  
Greek, Latin and Expression.

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(Defiance College)  
Science and Mathematics.

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Biblical History and Literature.

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SADIE B. HORNBAKER,  
Vocal Music and Voice Culture.

MRS. HELEN J. PRICE.  
(Defiance College)  
Domestic Science and Art.

.....  
(To be supplied.)

Art.

MISS ANNA HELFENSTEIN,  
Physical Culture.

W. O. HORNBAKER,  
Superintendent of Library.

LUINE GATCHEL,  
Librarian.

GEO. E. SPIETH,  
Athletics.

To be supplied.  
Superintendent of College Print.

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